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Date of birth: 18/06/1992 | **Nationality:** Croatian | **Gender:** Male | **Phone number:** (+353) Hidden data (Mobile) | **Email address:** Hidden data@gmail.com | **LinkedIn:** <https://www.linkedin.com/> Hidden data |

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About me:

I have master's degree in Organization, Technology and Management in Construction. In Croatia I worked as a foreman on two construction site and as an assistant foreman on two more. I was in charge for daily roosters for more than 50 people, dealing with distributors for materials and daily operation of construction sites. After that I moved to Ireland where I am currently working as Guest Services Agent in Powerscourt Hotel for a year. Some of the tasks includes informing guests of hotel about activities in and around, helping with guests needs, driving shuttle van, getting to know guests with surrounding area, etc. Currently looking for new challenges in my career.

WORK EXPERIENCE

05/10/2021 – 03/03/2023 Enniskerry, Ireland

GUEST SERVICES AGENT Hidden data HOTEL RESORT & SPA

1. welcoming guests and helping with check in and with any issues they have while staying in hotel
2. giving information about hotel and local area
3. driving shuttle bus for guests
4. parking guest's cars
5. making reservations for taxis and other services

27/07/2020 – 30/06/2021 Osijek, Našice, Croatia

FOREMAN, ASSISTANT FOREMAN OSIJEK - KOTEKS D.D.

- working on road constructions, parking lots, ground works
- ordering materials and taking care of distribution of materials
- making daily rooster for workers
- doing measurement book and financial plans for construction sites

08/2019 – 09/2019 St. Louis, United States

BUSSER CHRIS AT THE DOCKET

1. cleaning and preparation of the tables
2. serving beverages
3. seasonal job

10/06/2019 – 20/09/2019 St. Louis, United States

BELLMAN, BANQUET SERVER HILTON ST. LOUIS AT THE BALLPARK

- welcoming guests and helping with check in and with any issues they have while staying in hotel
- giving information about hotel and local area
- occasionally worked as banquet server as an extra help

07/2018 – 09/2018 Bethany Beach, United States
BUSSER, DRINK RUNNER 14TH GLOBAL

1. cleaning tables and doing table setup
2. bringing beverages to guest's tables
3. seasonal job

10/06/2018 – 10/09/2018 Bethany Beach, United States

BELLMAN, HOUSEKEEPER, LAUNDRY ATTENDANT BETHANY BEACH OCEAN SUITES RESIDENCE
INN BY MARRIOTT

- welcoming guests and helping with check in and with any issues they have while staying in hotel
- giving information about hotel and local area
- room cleaning and helping with laundry as an extra help

04/2018 – 06/2018 Osijek, Vukovar, Našice, Vinkovci, Đakovo, Croatia

PROMOTER SIZIS D.O.O.

- promotion of local telecommunication operator and giving away SIM cards

11/2013 – 06/2014 Osijek, Croatia

INBOUND CALL CENTRE AGENT OPTIMA TELEKOM D.D.

- helping customers with their problems
- giving information about current offers and services

● **EDUCATION AND TRAINING**

10/2016 – 04/2019

MASTER'S DEGREE - ORGANISATION, TECHNOLOGY AND MANAGEMENT IN CONSTRUCTION Faculty of Civil Engineering

Thesis Life Cycle Costs of School Building

2011 – 2016

BACHELOR'S DEGREE - GENERAL COURSE Faculty of Civil Engineering

● **LANGUAGE SKILLS**

Mother tongue(s): **CROATIAN**

Other language(s):

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
ENGLISH	B2	B2	B1	B2	B1
GERMAN	A1	A1	A1	A1	A1

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

● **DIGITAL SKILLS**

Microsoft Office | Social Media | Autodesk AutoCAD/Autodesk Inventor | Team-work oriented

● **ADDITIONAL INFORMATION**

DRIVING LICENCE

Driving Licence: BE

CONFERENCES AND SEMINARS

2018 – Belgrade

Multidisciplinary Approach to Contemporary Research

HOBBIES AND INTERESTS

bowling, billiard, hiking, travelling

COMMUNICATION AND INTERPERSONAL SKILLS

Communication skills Great communication skills acquired while working in call center, as promotional representative, civil engineer and guest services agent